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|  | **FAOP DOCUMENT CHECKLIST** **(FOR EXISTING CODESHARING)** |

| **Topic** | **Remark** |
| --- | --- |
| **GENERAL INFORMATION** |
| Type of Operations[ ]  Operating[ ]  Codesharing (Marketing Carrier)  |   |
| Type of Service[ ]  Passenger and Cargo[ ]  Cargo only or Freighter |  |
| Company’s Full Name |  |
| ICAO and IATA Code |  |
| Country | The country of airline’s registration |
| 1.1 Business Model[ ]  Full Service[ ]  Low Cost[ ]  Other | If select “Other”, please specify the business model |
| 1.2 Country Homebased | Specify the ICAO airport code (4 digits) in airline’s country homebased |
| 1.3 Routes and Frequencies | Specify routes by ICAO airport code (4 digits) and city name with frequency and operating carrier ICAO code |
| Attachment | A copy of Approved Permit by CAAT |
| **PART 1 - JURISTIC PERSON** |
| 1.1 Juristic Details |  |
| Company's Full Name |  |
| Commercial Name |  |
| Company Nationality |  |
| Registered No. |  |
| Registered Date |  |
| Registered Capital |  |
| Currency |  |
| Head Office Address |  |
| Head Office Tel. |  |
| Telephone and ext. |  |
| Head Office Email |  |
| Company Website |  |
| Business Purpose |  |
| Attachment | A copy of a juristic person document illustrating the details of name, capital, purposes, location of the office and authorized person |
| 1.2 Present Board of Directors |  |
| Title and Name |  |
| Position |  |
| Nationality |  |
| Passport No. or ID No. |  |
| Attachment | A copy of Passport or ID Card of Board of Directors |
| 1.3 Shares Holders Details |  |
| Title and Name (Person/Juristic) | For juristic shareholder, please submit a copy of shareholder structure of each company |
| Nationality |  |
| Passport / ID / Registration No. |  |
| Share Amount |  |
| Attachment | - A copy of Shareholders Structure- For juristic shareholders, a copy of shareholders structure of each company |
| PART 2 – AIR OPERATOR CERTIFICATE (SAFETY) |
| AOC No. |  |
| Valid Date |  |
| Expired Date (if any) |  |
| Issued by |  |
| Attachment | A copy of AOC |
| PART 3 - AOL (ECONOMIC) |
| AIR OPERATING LICENSE[ ]  Yes[ ]  No | If yes, please specify the below detailsIf no, please upload Tariffs Passenger and Cargo and Latest 2 Years Financial Report or Annual Report |
| AOL No. |  |
| Valid Date |  |
| Expired Date (if any) |  |
| Issued by: |  |
| Attachment | - A copy of AOL (if any)- A copy of Tariffs Passenger and Cargo- A copy of Latest 2 Years Financial Report or Annual Report |