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|  | **FAOP DOCUMENT CHECKLIST** **(FOR EXISTING OPERATING AIRLINE)** |

| **Topic** | **Remark** |
| --- | --- |
| **GENERAL INFORMATION** |
| Type of Operations[ ]  Operating[ ]  Codesharing (Marketing Carrier)  |   |
| Type of Service[ ]  Passenger and Cargo[ ]  Cargo only or Freighter |  |
| Company’s Full Name |  |
| ICAO and IATA Code |  |
| Country | The country of airline’s registration |
| 1.1 Business Model[ ]  Full Service[ ]  Low Cost[ ]  Other | If select “Other”, please specify the business model |
| 1.2 Country Homebased | Specify the ICAO airport code (4 digits) in airline’s country homebased |
| 1.3 Routes and Frequencies | Specify routes by ICAO airport code (4 digits)  |
| 1.4 Summary of Codeshare Agreement  | For Winter 2023/24 (29OCT23 – 30 MAR24), |
|  1.4.1 If you have codeshare agreement with any marketing airlines | Airline is the operating carrier |
|  1.4.2 If you have codeshare agreement with any operating airlines | Airline is the marketing carrier |
| 1.5 Latest Date of Operation (To Thailand) |  |
| 1.6 Number of Fleet (To Thailand) | Specify the number of aircrafts operating to Thailand related to FPOS system |
| Attachment | A copy of Approved Permit by CAAT |
| **PART 1 - JURISTIC PERSON** |
| 1.1 Juristic Details |  |
| Company's Full Name |  |
| Commercial Name |  |
| Company Nationality |  |
| Registered No. |  |
| Registered Date |  |
| Registered Capital |  |
| Currency |  |
| Head Office Address |  |
| Head Office Tel. |  |
| Telephone and ext. |  |
| Head Office Email |  |
| Business Purpose |  |
| Authorized Person  | A person who represent, sign and legally bind the company |
| Attachment | A copy of a juristic person document illustrating the details of name, capital, purposes, location of the office and authorized person |
| 1.2 Thailand Office Detail (If any)[ ]  Yes[ ]  No | If yes, please specify the below details |
| Thailand Office Address |  |
| Thailand Office Tel. and ext. |  |
| Company Website |  |
| 1.3 Authorised Person Details Thailand | According to Section 67/10 of the Air Navigation Act B.E. 2497 |
| Authorised Person Name Title and Name |  |
| Authorised Person Tel. |  |
| Mobile Number |  |
| Authorised Person E-mail |  |
| Attachment | POA letter |
| 1.4 Present Board of Directors |  |
| Title and Name |  |
| Position |  |
| Nationality |  |
| Passport No. or ID No. |  |
| Attachment | A copy of Passport or ID Card of Board of Directors |
| 1.5 Shares Holders Details |  |
| Title and Name (Person/Juristic) | For juristic shareholder, please submit a copy of shareholder structure of each company |
| Nationality |  |
| Passport / ID / Registration No. |  |
| Share Amount |  |
| Attachment | - A copy of Shareholders Structure- For juristic shareholders, a copy of shareholders structure of each company |
| PART 2 – AIR OPERATOR CERTIFICATE (SAFETY) |
| AOC No. |  |
| Valid Date |  |
| Expired Date (if any) |  |
| Issued by |  |
| Attachment | A copy of AOC |
|  |  |
| PART 3 - AOL (ECONOMIC) |
| AIR OPERATING LICENSE[ ]  Yes[ ]  No | If yes, please specify the below detailsIf no, please upload Tariffs Passenger and Cargo and Latest 2 Years Financial Report or Annual Report |
| AOL No. |  |
| Valid Date |  |
| Expired Date (if any) |  |
| Issued by: |  |
| Attachment | - A copy of AOL (if any)- A copy of Tariffs Passenger and Cargo- A copy of Latest 2 Years Financial Report or Annual Report |
| PART 4 - AOSP |
| The Appointed Security Manager (Name-Surname) |  |
| Head Office Address |  |
| Airline Logo (Attachment) |  |
| 4.1 Recent copy of an Aircraft Operator Security Programme (AOSP) (Attachment) |  |
| 4.2 Letter of Certification Certifying from the Appropriate Authority for Aviation Security of The State of Operator to certify (Attachment) |  |
| 4.3 Letter of appointment for representatives in Thailand (Attachment) |  |
| 4.4 Supplementary Station Procedures (SSP) (Attachment) |  |
| PART 5 – INSURANCE COVERAGE |
| [ ]  I am certify that the insurance coverage for damages which may occur to body, life including the assets of passengers and third parties, upon the condition that the insurance limit for passengers, baggage, cargo and third parties shall be not less than those specified in the law on international air carriage and Convention on Compensation for Damage Caused by Aircraft to Third Parties signed at Montréal on 2 May 2009 (B.E. 2552) | According to Article 5 (6) of Requirement of the Civil Aviation Authority of Thailand No. 42 |
| PART 6 – GROUND HANDLING |
| [ ]  Self Handling[ ]  Others | For Others, please specify the ground handling company name |
| Attachment | If Self Handling, please submit the ground handling detailsIf Other, please submit the ground handling agreement\*Handling Charges can be concealed\* |
| PART 7 – OTHER DOCUMENTS (For passenger) |
| Contact channel(s) for CAAT complaint management |  |
| Name-Surname |  |
| Position |  |
| Telephone No. |  |
| E-mail |  |
| Contact channel(s) for passengers |  |
| Name-Surname |  |
| Position |  |
| Telephone No. |  |
| E-mail |  |
| Passenger right protection measure(s) in case of flight cancellation |  |
| Passenger right protection measure(s) in case of flight delay |  |
| Passenger right protection measure(s) in case of denied boarding |  |
| Attachment | All related to other documents |