

Notice to users:

- Please fill in the form, use drop-down list where applicable, and submit it with supporting document files to safetyreport@caat.or.th.
- Additional information can be filled into the PDF form and resubmitted via email to CAAT later.
- Please ensure that the same 'Report identification' is used for future references.
- In the event of a Dangerous Goods, please use the Dangerous Goods form.
- For more details about how to use the form, please refer to the relevant CAAT guidance material.
- Field type: = Mandatory fields required for "Initial Report", = Mandatory fields for "Final Report", = Optional fields.

General Information				
Title of occurrence				
UTC date		UTC time		
(YYYY/MM/DD)		(HH:MM)		
Report Administration Information				
Report identification		Report status		
<i>The identifying file reference of the report that is internally used by operator or reporter to uniquely identify the report.</i>				
Reporting entity		Country	Organisation category	Organisation name
Parties informed		<ul style="list-style-type: none"> - Indicate which entities you have forwarded this report to. - In the event of an accident or serious incident, also send a copy of this report without delay to MOT_AAFIG_GR@mot.go.th. - If the event involves air traffic management, also send a copy of this report to relevant Air Traffic Control Unit. - If the event involves ground handling, and / or the operator of the aircraft, also send a copy of this report to relevant agencies / airlines. 		
<i>CTRL and click for multiple selection</i>				
Occurrence Location Information				
State or area of occurrence		World region	State / area	Sub-area
Aerodrome of occurrence		Country	ICAO code and aerodrome name	Other (specify)
<i>The airport / heliport where the incident took place (even for the event that took place during climb or approach).</i>				
Location of occurrence		<i>Details of the event location (Runway number, taxiway number, parking lot number or details if the occurrence happened during en-route).</i>		
Environment Information				
Light condition				

Aircraft Information				
Aircraft operator	Country	Operator	Other (specify)	
Aircraft registration				
Aircraft model	Manufacturer	Model	Series	Other (specify)
Aircraft category	Main category	Subcategory (1)	Subcategory (2)	Subcategory (3)
Flight number	Call sign			
Aircraft flight phase of occurrence			Aircraft altitude	ft
Bird / Wildlife Strike Information				
Parts struck	Parts damaged			
		<i>CTRL and click for multiple selection</i>		
Species description	Category	Species	Other (specify)	
Bird / Wildlife size	Pilot advised of birds			
Bird / Wildlife seen	Bird / Wildlife struck			
Engine / Propeller model (if affected)	Manufacturer	Model	Other (specify)	
Engine / Propeller position (if affected)				
Severity Information				
Highest damage to aircraft	Highest injury level to person			
Total number of serious injuries	Total number of fatalities			

This electronic form has been designed to facilitate and secure their integration into the national occurrence database. Do not transmit them by fax or as a scanned document. This PDF form is compatible with Adobe Acrobat / Reader DC (2017 or newer) software on Microsoft Windows (7 or newer) only. It is not supported by other platforms (e.g. iOS, MAC, Linux).

Occurrence Information

Event type and information

Description of the occurrence (narrative)

Occurrence Analysis Information

Occurrence analysis result (description of hazards / threats / root causes)

If the required final report cannot be completed within the required timeframe mandated by the requirement, specify the reasons, difficulties, and the progress here before the deadline.

Preventive / corrective actions

Description of the measures taken to reduce / mitigate the risk.