

Notice to users:

- Please fill in the form, use drop-down list where applicable, and submit it with supporting document files to safetyreport@caat.or.th.
- Additional information can be filled into the PDF form and resubmitted via email to CAAT later.
- Please ensure that the same 'Report identification' is used for future references.
- In the event of a Bird / Wildlife strike or Dangerous Goods, please use the Bird / Wildlife or Dangerous Goods forms, respectively.
- For more details about how to use the form, please refer to the relevant CAAT guidance material.
- Field type: = Mandatory fields required for "Initial Report", = Mandatory fields for "Final Report", = Optional fields.

General Information				
Title of occurrence				
UTC date		UTC time		
(YYYY/MM/DD)		(HH:MM)		
Report Administration Information				
Report identification		Report status		
<i>The identifying file reference of the report that is internally used by operator or reporter to uniquely identify the report.</i>				
Country		Organisation category	Organisation type	Organisation name
Reporting entity				
Parties informed		<ul style="list-style-type: none"> - Indicate which entities you have forwarded this report to. - In the event of an accident or serious incident, also send a copy of this report without delay to MOT_AAPIG_GR@mot.go.th. - If the event involves aerodrome operator, approved maintenance organisation, aircraft product design / manufacturer, ground handling, or other agencies, also send a copy of this report to the relevant agencies / operators. - If the event involves an aircraft operator, also send a copy of this report to relevant operator and their competent CAA, and State of Operator / Registry. - If the event occurs outside Thailand airspace, also send a copy of this report to the relevant State of Occurrence. 		
CTRL and click for multiple selection				
Occurrence Location Information				
State or area of occurrence	World region	State / area	Sub-area	Other (specify)
Aerodrome of occurrence	Country	ICAO code and aerodrome name	Other (specify)	
<i>The airport / heliport where the incident took place (even for the event that took place during climb or approach).</i>				
Location of occurrence		Location on aerodrome		
<i>Details of the event location (Runway number, taxiway number, parking lot number or details if the occurrence happened during en-route).</i>				
Environment Information				
Weather condition				
Aircraft Information				
Aircraft operator	Country	Operator	Other (specify)	
Aircraft registration	State of registry			
Aircraft model	Manufacturer	Model	Series	Other (specify)

This electronic form has been designed to facilitate and secure their integration into the national occurrence database. Do not transmit them by fax or as a scanned document.
This PDF form is compatible with Adobe Acrobat / Reader DC (2017 or newer) software on Microsoft Windows (7 or newer) only. It is not supported by other platforms (e.g. iOS, MAC, Linux).

Aircraft Information (continued)				
	Main category	Subcategory (1)	Subcategory (2)	Subcategory (3)
Aircraft category				
Call sign		Filed flight rules		
Aircraft altitude	ft			

Other Involved Aircraft Information				
	Country	Operator	Other (specify)	
Aircraft operator				
Aircraft registration		State of registry		
Manufacturer/model	Manufacturer	Model	Series	Other (specify)
Aircraft category	Main category	Subcategory (1)	Subcategory (2)	Subcategory (3)
Call sign		Filed flight rules		
Aircraft altitude	ft			

Airspace Information	
FIR/UIR name	

Air Traffic Service Unit Information			
ATS unit name			
Position of aircraft / occurrence			
Traffic density at the time of occurrence (controller)			
ATM's person category	Duty time in position before occurrence		hours

Separation Information			
Minimum horizontal separation record	NM	Minimum Vertical separation record	ft

Severity Information	
Highest damage to aircraft	Highest injury level to person
Total number of serious injuries	Total number of fatalities

Occurrence Information

Description of the occurrence (narrative)

If there are more than 2 involved aircraft, please describe the other involved aircraft with the same type of data in "Description of the occurrence".

Occurrence Analysis Information

Occurrence analysis result (description of hazards / threats / root causes)

If the required final report cannot be completed within the required timeframe mandated by the requirement, specify the reasons, difficulties, and the progress here before the deadline.

Corrective actions

Description of the measures taken to reduce / mitigate the risk.