

Notice to users:

- Please fill in the form, use drop-down list where applicable, and submit it with supporting document files to safetyreport@caat.or.th.
- Additional information can be filled into the PDF form and resubmitted via email to CAAT later.
- Please ensure that the same 'Report identification' is used for future references.
- In the event of a Bird / Wildlife strike or Dangerous Goods, please use the Bird / Wildlife or Dangerous Goods forms, respectively.
- For more details about how to use the form, please refer to the relevant CAAT guidance material.
- Field type: = Mandatory fields required for "Initial Report", = Mandatory fields for "Final Report", = Optional fields.

General Information				
Title of occurrence				
UTC date		UTC time		
(YYYY/MM/DD)		(HH:MM)		
Report Administration Information				
Report identification		Report status		
<i>The identifying file reference of the report that is internally used by operator or reporter to uniquely identify the report.</i>				
Reporting entity		Country	Organisation category	Organisation type
Parties informed		<ul style="list-style-type: none"> - Indicate which entities you have forwarded this report to. - In the event of an accident or serious incident, also send a copy of this report without delay to MOT_AAPIG_GR@mot.go.th. - If the event involves aerodrome operator, approved maintenance organisation, aircraft product design / manufacturer, ground handling, or other agencies, also send a copy of this report to the relevant agencies / operators. - If the event involves an aircraft operator, also send a copy of this report to relevant operator and their competent CAA, and State of Operator / Registry. - If the event occurs outside Thailand airspace, also send a copy of this report to the relevant State of Occurrence. 		
<i>CTRL and click for multiple selection</i>				
Occurrence Location Information				
State or area of occurrence		World region	State / area	Sub-area
		Country	ICAO code and aerodrome name	Other (specify)
Aerodrome of occurrence				
<i>The airport / heliport where the incident took place (even for the event that took place during climb or approach).</i>				
Location of occurrence		Location on aerodrome		
<i>Details of the event location (Runway number, taxiway number, parking lot number or details if the occurrence happened during en-route).</i>				
Environment Information				
Weather condition				
Aircraft Information				
Aircraft operator		Country	Operator	Other (specify)
Aircraft registration		State of registry		
Aircraft model		Manufacturer	Model	Series
		Other (specify)		

This electronic form has been designed to facilitate and secure their integration into the national occurrence database. Do not transmit them by fax or as a scanned document.
This PDF form is compatible with Adobe Acrobat / Reader DC (2017 or newer) software on Microsoft Windows (7 or newer) only. It is not supported by other platforms (e.g. iOS, MAC, Linux).

Aircraft Information (continued)				
	<i>Main category</i>	<i>Subcategory (1)</i>	<i>Subcategory (2)</i>	<i>Subcategory (3)</i>
Aircraft category				
Call sign		Filed flight rules		
Aircraft altitude	ft			
Other Involved Aircraft Information				
Aircraft operator	<i>Country</i>	<i>Operator</i>	<i>Other (specify)</i>	
Aircraft registration		State of registry		
Manufacturer/model	<i>Manufacturer</i>	<i>Model</i>	<i>Series</i>	<i>Other (specify)</i>
Aircraft category	<i>Main category</i>	<i>Subcategory (1)</i>	<i>Subcategory (2)</i>	<i>Subcategory (3)</i>
Call sign		Filed flight rules		
Aircraft altitude	ft			
Airspace Information				
FIR/UIR name				
Air Traffic Service Unit Information				
ATS unit name				
Position of aircraft / occurrence				
Traffic density at the time of occurrence (controller)				
ATM's person category		Duty time in position before occurrence		hours
Separation Information				
Minimum horizontal separation record	NM	Minimum Vertical separation record	ft	
Severity Information				
Highest damage to aircraft		Highest injury level to person		
Total number of serious injuries		Total number of fatalities		

Occurrence Information

Description of the occurrence (narrative)

If there are more than 2 involved aircraft, please describe the other involved aircraft with the same type of data in "Description of the occurrence".

Occurrence Analysis Information

Occurrence analysis result (description of hazards / threats / root causes)

If the required final report cannot be completed within the required timeframe mandated by the requirement, specify the reasons, difficulties, and the progress here before the deadline.

Corrective actions

Description of the measures taken to reduce / mitigate the risk.